



## King United Soccer Club

25 Doctor's Lane • P.O. Box 5 • King City, Ontario, L7B 1A4 • Telephone: 905.833.3535 • Website: [www.kingunitedsc.com](http://www.kingunitedsc.com)

### **Conflict of Interest Policy**

The Board of Directors of the King United Soccer Club are bound to act honestly, in good faith and in the best interest of King United Soccer Club, its members, partners and supporters. Consistent with such standards of conduct, conflicts of interest and the appearance of conflicts of interest are to be avoided where possible and acted upon openly and appropriately when encountered.

The basis for a Conflict of Interest Policy is to provide the “unconditional loyalty” of the Board of Directors, which is to keep King United Soccer Club and its members’ best interests first in their decision-making. This includes any situation in which the Board member may have a private or personal interest sufficient to appear to influence the objective exercise of his/her official duties.

The circumstance giving rise to the conflict of interest need not be those of the individual Board member, but may be the interest of a person having close family ties to the Board member, or a friend, business associate, or colleague of the Board member.

There are basically two situations giving rise to a conflict of interest. One is that of financial interest, and the other, sometimes not so obvious, is that of the Board member who through an officer or director position, or on account of some other significant involvement, in another corporation or organization has an obligation of loyalty to the King United Soccer Club.

The Board of Directors are subject to the Conflict of Interest Policy in The OSA published rules and are referred to this document. Club Constitutions are also required to state this rule.

On election, re-election or appointment to a position as a Board of Director, the individual must sign and submit a statement acknowledging that he/she has read, understood and agreed to act in accordance with the Conflict of Interest Policy. Such statement must also disclose any other soccer activity or position and any personal, professional, business activity or position. Upon discovery throughout the year of a real or potential conflict of interest, this statement needs to be signed and re-submitted again.

#### Decision-Making Process when Conflict of Interest is Present

When a potential conflict of interest is relevant to a decision being considered by the Board member, the following process shall occur:

1. The interested party shall call it to the attention of the Board of Directors. Declare the conflict of interest and the nature of the conflict.
2. Such person shall not be allowed to vote on the matter.

*“united we play”*



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3. Absent himself/herself from the meeting at any time there is a discussion of the matter giving rise to the conflict. If he/she does not absent themselves, they will be asked to leave and not be a part of any discussion of the matter. In some cases the President can request and have a majority vote by the Board of Directors to determine if such person should leave the room and shall not participate in the final deliberation. However, prior to their exiting, questions may be asked of her/him.
4. Refrain from lobbying or participating in the decision making process.
5. A contract or transaction shall be considered binding if the interest is disclosed and the Board of Directors approves, authorizes or ratifies the action in good faith by a majority of directors (not counting the interested board member) at a meeting where a quorum is present.

After this action, the official Minutes shall reflect that these requirements have been met. Each Board member within the King United Soccer Club must sign the following Conflict of Interest Agreement.

As a member of the King United Soccer Club's Board, I agree to the following conflict of interest standards:

1. To serve the organization as a whole rather than any special interest group or constituency.
2. To avoid even the appearance of a conflict of interest that might embarrass the Board of Directors or its members, and disclose any possible conflict to the Board of Directors in a timely fashion.
3. To maintain independence and objectivity and do what a sense of fairness, ethics and personal integrity dictates.
4. Never accept (or offer) favours or gifts from (or to) anyone who does business with the organization.

I have read and understand the King United Soccer Club's Conflict of Interest Policy and agree to always act in accordance with it.

Organization Name: \_\_\_\_\_

Board Member Name: \_\_\_\_\_

Positions within Club: \_\_\_\_\_

Any personal, professional, business activity or position that may at any time be construed as a potential conflict of interest is as disclosed below:

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Any other soccer activity or position that may at any time be construed as a potential conflict of interest is as disclosed below:

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I agree that the information provided on this form shall be provided to the Board of Directors. I agree to re-file this statement in the event of any changes to the above declaration.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
WITNESS

\_\_\_\_\_  
DATE

"united we play"